

Auburn Old Town Gallery
218 Sacramento Street, Auburn, CA 95602
Board Meeting Minutes
July 24, 2020

Call to Order: This Zoom meeting was called to order by Shoshana Bilunos at 11:24 pm.
Attending: Shoshana Bilunos, Patty Pieropan Dong, Linda Miller, Susan Stoll, Diane Tharp, Ardith Gray, Dianne Van de Carr, Stacy Pedri

Treasurer's Report: Stacy and the book keeper, Sandi Sherwood, are still straightening out the new book keeping system. Stacy will send out financial statements to the board. Sandi has already worked hours in July to equal her \$400 monthly budget. Stacy gave her the go ahead to put in more hours as needed.

Publicity: The online store at High Hand was discussed. Using their model would cost approximately \$500 for set up. Susan is going to research this concept for our gallery.

Staffing: More members have indicated they prefer not to work at this time, decreasing the number of members willing to work shifts. The number of days open may need to be decreased. High Hand is only open on weekends at this time.

There was a suggestion that members not working shifts voluntarily contribute to a fund to pay members working additional shifts so the gallery can stay open. Shoshi will send out an email to membership to see if members are interested in doing this.

Supplies: Shoshi has been doing the supply orders since Paul Van de Carr left. She needs to pass this job on to someone else. Ardith offered to temporarily help out with supply orders. Shoshi will purchase a two drawer file cabinet for the storeroom to hold financial statements, confidential files, and other documents that should remain at the gallery.

Confidential Member Issues: There is a confidential file pertaining to this discussion.

Adjourn: This meeting was adjourned at 1:00, the motion made by Diane Van de Carr and seconded by Linda Miller.

Addendum, Change to Member's Rent Payment Policy, Aug.2, 2020

Via email, Diane Tharp made a motion that the gallery members pay their total monthly rent each month as a separate payment. Rent will not be deducted from sales. Members will be issued a check for their total monthly sales. Shoshana Bilunos seconded the motion. The motion passed unanimously.

