

218 Washington Street, Auburn, CA 95603
Board Meeting Minutes
February 11, 2019

Call to Order / Attendance: The meeting was called to order at 6:08 pm. Attending: Shoshana Bilunos, Lori Humphrey, Diane Tharp, Patty Pieropan Dong, Dianne Van de Carr, Paul Van de Carr, Lorelee Love, Connie Rodriguez. Absent: Linda Miller, Susan Stoll

Approval of Minutes: The January Board Meeting Minutes were approved, the motion made by Patty Pieropan Dong and seconded by Paul Van de Carr.

Vice President's Report, Patty Pieropan Dong: There was a concern about a gallery artist creating work very similar to the artwork of another gallery artist. Patty will follow up with these two artists regarding the resolution of this issue.

Treasurer's Report, Lori Humphrey:

The January 2019 financials show a loss of \$3,326, however most of this was the payment of sales tax. The financials were approved, the motion made by Dianne Van de Carr and seconded by Connie Rodriguez.

It had been decided that the \$5,700 surplus from 2018 would be spent on VISA gift cards to be used in the future for flooring. Lori was not able to find VISA cards in large denominations. Dianne Van de Carr made a motion that the gallery obtain a safety deposit box at Wells Fargo (for about \$20/ year) and either a cashier's check or cash in the amount of \$5,700 would be saved in this safety deposit box for future use. Connie Rodriguez seconded the motion and the motion was approved.

Committee Reports

Membership, Lorelee Love and Connie Rodriguez:

Lorelee and Connie just received the membership binders and had not yet had time to meet. It was discussed that artists on the waiting list should be contacted regularly to keep them updated of their status on the list.

The jurying at the membership meeting on March 18 will be for 3D artists only. Ann Ranlett will be asked to change the website to indicate this change just for March.

It was also decided that artists jurying more than once within 12 months should not be required to pay the jurying fee again.

Lorelee and Connie will select mentors for new artist members during their probationary time. These mentors will help new artists with additional training and support.

Publicity, Susan Stoll: Susan was unable to be at the meeting so there was no report.

Events, Dianne Van de Carr:

“Taste of Chocolate/We give you our Hearts” was a great success. This was a good will gesture and more than 300 clay hearts were painted or given out. Linda Miller made excellent signs for the windows to help bring people into the gallery. Thanks to Phill Evans, Paul Van de Carr, Cherie Danzer, Meg Black-Smith, Chris Foster, Alana Van Altena, Hannah Nicholson, KayLynn Sanderson and Jessie Brooks for helping with this event.

The gallery “Holiday/Spring Party” will be scheduled in May.

Art Walks: There is a tentative schedule for the Art Walks. Two Art Walks will be in Old Town on Thursdays, June 13 and September 2, 5-8 PM.

Dianne’s committee includes Sandy Lindblad, Matt Konar, and Cherie Danzer. Dianne will ask for volunteers to help with events.

The Auburn Co-Op will be on the 1st Thursday of each month, May through September.

The gallery will offer free coffee and hot drinks on weekends. The coffee machine will be put out on a counter by the entrance of the gallery. The person who opens the gallery on Saturday will set this up and the person who closes on Sunday will put it away. Dianne will send an email about this to the members. This will be tried out for a month and then evaluated.

Other businesses are putting out sandwich boards. Shoshana will ask Phil Evans about making a metal sandwich board for gallery events.

Display, Linda Miller:

Phill Evans has agreed to explore building a structure to display Lisa Marie Kindley’s tapestries. Linda will need to purchase wood for a hinged screen for the hanging of her tapestries. Lisa will be filling a 3D space until a wall space is available.

The waiting list is in the bottom file drawer at the left side. It has not been kept up to date and the list will be finalized shortly. Susan Stoll created a form to use for the waiting list.

Facility, Paul Van de Carr:

The thermostat is not working properly and Paul has not been able to determine the problem. Paul will check with Keith about this.

Marilyn Rose organized a storeroom cleaning day with Dana Barrow and Paul, and the storeroom looks amazing. Paul will send out an email regarding available plexiglass displays. Manikins, if belonging to a member, should be stored at home.

The storage unit is full of pedestals and old financials dating before 2008. Financials need to be kept for 10 years. Dianne will take the old financials for shredding.

The new video monitor needs to be purchased when Keith is back in town.

The emergency exits need to be kept clear. Do not place chairs in front of exits.

Old Business:

Extra Shifts in March: Shoshanka will be meeting with Lana Federico and Stacy Pedri about shift coverages. There are 11 shifts in March not covered. They will be looking at members who haven't fulfilled their volunteer or committee obligations in 2018 to cover these shifts.

Board Meetings: The AOTG Board meetings will be scheduled on the first Monday of every month.

Nonmembers Working Shifts: After discussion, Lori Humphrey made a motion to explore changing the Bylaws/ Membership Agreement to eliminate the language allowing past members to work in the gallery. Paul Van de Carr seconded the motion and the motion passed.

Tax Status: According to State data, the gallery is not recorded as a "Not for Profit" tax status. This needs to be investigated and Shoshana will research past tax records for incorporation documents.

Board Member Incentives: There was discussion regarding the difficulty of recruiting new board members and possibly providing some kind of compensation for board members.

Layaways: it was decided at the December Board Meeting that Layaways would be phased out. This needs to be communicated to members.

Adjourn: The meeting was adjourned at 8:03 pm., the motion made by Dianne Van de Carr and seconded by Lorelee Love.

