

AUBURN OLD TOWN GALLERYBOARD
218 Washinton Street Auburn, CA 95603
BOARD MEETING
November 14th, 2016, 5 pm

Call to Order: 5:05 pm

Present: John Johnson, Lance MacKenzie, Rebecca Martinez, Susan Stoll, Cherie Danzer, Ardith Gray, Patty Pieropan-Dong. Absent: Heidi Murray, Lana Federico.

1. Agenda/Minutes

1.1 Agenda approved.

1.2. October 10, 2014 Board Meeting minutes approved with two corrections as noted.

2. Vice Presidents Report - Patty Pieropan-Dong

Ad hoc Membership Committee report: The letter to the Morgans has not been sent.

ACTION ITEM: *Cherie* has agreed to have lunch with Gail and discuss the Morgan work shift duty with her in an informal friendly setting.

3. Treasurer's Report – Lance McKenzie

Sales are down. New board may need to assess the financial situation.

MOTION MADE: By *Rebecca* to accept the treasurer's report as presented. Second by *Cherie*. Accepted.

Committee reports:

4. Membership – Heidi Murray absent,

Heidi is in Mexico for a few months and Ardith will be acting as Membership until she returns. No jury at next meeting.

5. Special Events – Ardith Gray

Last Friday's event was attended by the public but not the membership. Sandy Lindblad did demo and we had music. Should we rethink the opening receptions or get more artist involvement. A few suggestions were discussed and probably next year's events chair will need to do some polling of the membership to see which direction to go in.

6. Publicity – Susan Stoll

6.1 Susan informally presented some ideas for next year to promote the featured artist with a display area, including movable walls. Right now there is not really special visibility for the featured artists.

6.2 Spending proposal for next year, how much should be included for extra spending? Discussion. Susan will formulate breakdown for November general meeting presentation.

7. Facilities – Cherie Danzer

7.1. Refocused and added lighting to Carol Bellamy and Doreen Kidd and to the wonderful Parrot in suit A above the window.

7.2. Ordered jewelry boxes for necklaces also 4x4x4 and 6x6x6 boxes

7.3. Did not change jewelry cases this month for tall cases A_B will change next month and every three months

7.4. Checked supply room and cabinets

8. Display – Lana Federico
no report

9. New business –

9.1 Clarification on who may speak at a Board Meeting. According to the Bylaws, any member may attend the Board meetings. Typically a member will attend to discuss a specific subject. The President presides over the meeting and recognizes who will speak. It is a best practice to allow everyone to be recognized to speak in turn.

9.2 Gallery Scheduler questions regarding Heidi Murray, John Johnson and Jennifer Lile. Ardith will cover Heidi's membership duties through the end of the year. John will officially give 30 days notice when he decides to leave. Jennifer is undergoing another round of chemotherapy and has requested a leave of absence.

MOTION MADE by *Susan* to “Grant a leave to Jennifer due to Member Hardship (specified in Membership Agreement Section C, 9, b.) as 'Members is suffering a lengthy illness and will be relieved of shifts. If her sales do not cover the Gallery rent, that will be forgiven as well' for a maximum period of 6 months.” Second by *Patty*, passed.

10. Old business –

10.1 Job Descriptions—Past scanned job descriptions were distributed for review. Final job descriptions due from Board members at January meeting. Already submitted, President, Publicity Chair, Facilities Chair, Vice President and Secretary. Needed are Display, Membership, Special Events and Treasurer (under contract), They will be presented to the membership for approval then posted to the website.

10.2 Webpage Store—meeting after Thanksgiving.

10.3 Holiday Dinner—December 6, 1 til—whenever; bring up time at General Membership Meeting—Kathleen Woolsey will be asked to solicit signups for food and ending time at the meeting.

10.4 Nomination Committee-sample ballots presented. Election to take place Monday November 21.

ACTION ITEM: Rebecca to send out ballots to general membership with call for alternate secretary. Cover note to include points: “Here's the ballot, I remind you that we are required to help our coop. Call for additional nominations on ballot are open until Monday vote.”

10.5 Google Street View—hold--Rebecca to complete.

10.6 Ad Hoc Membership Committee/AOTG 2020 Planning Conference—Next meeting to be scheduled.

10.7 Chip Reader for Credit Cards—none.

10.8 Halloween was a disaster. Tons of kids only two sales. A gourd piece was broken by a child. Recommend distribute candy outside.

11. Call to **Adjourn** at 6:10 pm by *Susan*, second by *Patty*.

Dates to remember:

November 21st 6:30pm, Membership Meeting

November 24th, Thanksgiving – Gallery closed

December 6, 1 pm to ?, Gallery Holiday potluck party

December 25th – Christmas closed

December 31st – New Year's Eve closure at ? Pm

January 9, 2017 – Board Meeting

January 16, 2017 – General Membership Meeting

Respectfully Submitted

Rebecca Martinez, AOTG Secretary 2016