

AOTG Membership Meeting
Meeting Held at 12155 Luther Road, Auburn, CA 95603
May 20, 2019

Call to Order:

The meeting was called to order at 6:30 by Vice President, Patty Pieropan Dong, filling in for President, Shoshana Bilunos.

Approve Minutes, Diane Tharp:

The March 18, 2019 Membership Meeting Minutes were approved, the motion made by Linda Whiteside and seconded by Meg Black-Smith.

Treasurer's Report, Lori Humphrey:

Sales have been down and the gallery Overall Total for January through April is \$-2,740.02. The Financial Report was approved, the motion made by Dianne Van de Carr and seconded by Jenn Norpchen.

Lori reminded members when completing the closing report be sure to indicate the opening balance of \$150. Please follow the step by step instructions in the POS Manual. If the cash bag is way off the \$200, let Lori know.

Vice President's Report, Patty Pieropan Dong:

Patty thanked Judy Butler for her challenging job of filling in the work schedule.

Patty passed out a form for volunteers to fill an Ad Hoc Committee for revising the Membership Agreement. There are several areas in the agreement that need updating. Volunteers for the Ad Hoc Committee are Meg Black-Smith, Jane Markham, Stacey Pedri, Lorelee Love, Keith Smith, Jenn Norpchen.

President's Report, Shoshana Bilunos: Shoshana was absent.

Committee Reports:

Membership, Lorelee Love and Connie Rodriguez:

Three ceramic artists had artwork for jurying, but after voting there was a question that there was not a quorum present and not enough ballots submitted. After some discussion about this matter, it was decided to have the board review this at the next board meeting.

Publicity, Susan Stoll:

Susan was absent. Jessie Brooks will be doing the Blog for the gallery. This can be found under the gallery website in the listing "News". Let Jessie know if you have any awards, classes, or other news you would like posted in the Blog. Keith will link the Blog to the

newsletter. All members should be getting the newsletter via email. If you are not getting the newsletter, look under your folders for Promotions or Spam.

Facility, Paul Van de Carr:

Featured Wall: Paul has been doing the Featured Wall for Linda Miller while she is undergoing treatment. Paul had concerns about there not being enough pieces to fill the Featured Wall and taking art off members' displays to fill that display. Please let Paul know if you do not want him to take items off your display. Paul will let you know if he takes something so you can replace it.

Paul has consolidated the three Facility Binders into one binder. He will come up with a plan for guidelines for members to let him know when supplies need to be ordered. Right now he is getting multiple calls about the same needed item.

Supplies: When supply boxes come in, open them in at the desk, put needed supplies away, and then store extra supplies in the closet.

Art Labels: The gallery will now have consistent printed labels for artwork. Paul has added a link to the gallery computer desktop with the label making template. These labels can be printed on business card cardstock located under the printer. Paul will write up and send directions and a link so members can print labels at home.

Display, Linda Miller:

Linda was absent. She will have further chemo and radiation treatment. Alana Van Altena and Hannah Nicholson will be leaving the gallery.

Events, Dianne Van de Carr:

The Auburn Co-Op will be the 3rd Thursday of the month through September, with the exception of May which will be the 4th Thursday. The plan for Co-Ops is to have someone outside inviting customers in, and having artists demonstrate inside the gallery.

June 13th will be the Auburn Art Walk in Old Town Auburn. There will be another Art Walk in Old Town in September.

There are sign up sheets for members to volunteer for all gallery events. Contact Stacey Lamothe to sign up.

Old Business:

Notice for Leaving the Gallery: The board voted that artists must now give 45 days notice (rather than 30 days) when leaving the gallery. There have been problems filling shifts when artists give notice in the middle of the month since scheduling is done a month in advance. If notice is given in less than 45 days, the artist will be financially responsible to cover any remaining shifts during that 45 day period.

POS Update:

Keith Smith will update the POS Binder. Let Keith know what sections need updating.

Gift Certificates and Lay-Away:

The gallery no longer offers gift certificates and lay-away.

Committee Sizes:

Before elections in November, all committee chairs will be asked to determine how many people are needed on their committees. This will be a change from previous years where an undetermined number of members could be on a committee. Committee chairs can select crucial committee members who have experience or expertise needed for that specific committee. Once crucial committee members are selected by the chair, members can choose to fill in the remaining slots on that committee or other available committees.

Adjourn:

The meeting was adjourned at 7:45 pm, the motion made by Lorelee Love and seconded by Phill Evans.