

Auburn Old Town Gallery
218 Washington Street, Auburn, CA 95603
General Membership Meeting Minutes
March 18, 2019

Call to Order: The meeting was called to order at 6:37 pm.

Approval of Minutes: Diane Tharp: The January 21, 2019 General Membership Meeting Minutes were approved, the motion made by Judy Butler and seconded by Jenn Norpchen.

Vice President's Report: Patty Pieropan Dong: Patty had no report.

Treasurer's Report: Lori Humphrey:

Lori was not able to attend the meeting and sent a report for approval. The overall total for the month of February was \$-176.84. The savings account balance is \$10,961.99 and cash on hand is \$5,700. The treasurer's report was approved, the motion made by Dianne Van de Carr and seconded by Lorelee Love.

The gallery has \$5,700 saved from last year for the future purchase of flooring. The gallery was going to acquire a safety deposit box but the bank required 7 members present to sign. It was decided to purchase a safe and Paul Van de Carr will install this in the storeroom. Cash and savings will be stored in this safe.

Committee Reports:

Membership: Lorelee Love, Connie Rodriguez: Lorelee introduced the artwork of Mary Cargile, a functional ceramic artist, for jurying. Lorelee and Connie will implement a new jurying system, in which the artists will be informed first as to whether or not they were accepted and then the membership will be informed by email. The membership then completed their ballots.

Publicity: Susan Stoll:

The publicity committee is putting together the Social Media campaign, concentrating on Facebook and Instagram. The emphasis at this time will be Calls to Artists and advertising the upcoming Auburn Art Walks.

It is important to continue to collect email addresses from customers. Keith Smith shared that currently 1,500 eblasts are sent out and approximately $\frac{1}{3}$ of the recipients are opening and looking at the contents.

Events: Dianne Van de Carr:

There will be two Auburn Old Town Art Walks and Old Town Co-ops through September. Dianne will be collecting names of volunteers to sign-up for these events. Dianne will compile a list of past gallery members and this list will be placed in the back of the Calendar Binder.

Dianne has been sending cards and/or flowers to members who have been ill or injured: Lori Humphrey had gall bladder surgery and complications kept her in the hospital for a few days.

Joan Sexton was hospitalized after falling and breaking her wrist and other possible injuries.

Connie Rodriguez has been ill with pneumonia.

Linda Miller is preparing for her cancer surgery following her chemo treatment.

Jennifer Lile has just finished another round of chemotherapy.

Facility: Paul Van de Carr:

Paul will be having an extra set of keys made for the display cases.

When installing art on the protruding half walls, screws must be used. Hammering on these walls can knock off artwork on the other side. There are screws and a drill in the storeroom. Do not use hooks that are bent out of shape.

The Bulletin Board that was hanging on the back of the storeroom door has been taken down permanently. There is now a bike rack attached to a hallway cabinet for storing chairs.

Display: Linda Miller:

Linda sent a report. Lisa Marie Kindley will be taking the half wall vacated when Marilyn Rose leaves the gallery at the end of March. Linda is hoping to get 3 additional members soon, all 3D, and is also hoping to find someone for the remaining tall case. Moves are taking place as Linda has scheduled.

The "jewelry only" jewelers are now 5 and are rotating through all the 5 spaces. If Nancy Foster comes back in October that will make 6 and we will have to add 3 more

glass cubes to accommodate her work. They will go between Laura Bracken's and Ardith's spaces.

Paul Van de Carr will be putting up the April Featured Art Wall, "Blue". Leave labeled artwork for the Featured Wall in the storeroom and send Paul an email listing your artwork.

Old Business:

Security System Monitor: Keith Smith will be purchasing a 24" monitor for the surveillance system by next week.

New Business:

LLC Tax Status: The gallery Bylaws state that the gallery is a Not For Profit organization. Shoshana has been researching through the old gallery tax records and found that the gallery is actually an LLC (Limited Liability Company). The Bylaws will need to be corrected.

Membership Agreements: Some members may have been given an older version of the Membership Agreement. If your Membership Agreement is dated 2010, check the gallery website for the August 2013 version.

Unfilled Shifts: Due to empty spaces and members on sick leave, we have many extra shifts to fill in April. This will improve when new members are added. In the past members have been asked to fill 1 to 2 extra shifts per year. There is also an Extra Shift Committee, where members work 4 extra shifts per year. Judy Butler would manage this and members working extra shifts should record these hours in the Volunteer Hours Binder. Members who are not on any committee might be assigned to the Extra Shift Committee.

There was discussion about having members that share a space work 3 shifts instead of 2. Judy Butler will be preparing the April schedule and will need to fill these extra spaces.

Event Hours: Members should be volunteering for at least 2 events per year. Events include Art Walks, Co-ops, Country Christmas, Receptions. Two hours is the required volunteer time for events. Please sign up for these and other events. Records of volunteers will be kept.

Artist Retreat: Keith Smith shared about the artist retreat facility he rented for \$675/month in Mexico at Lake Chapala. Keith highly recommends this facility and contact him for more information.

Adjourn: The meeting was adjourned at 7:40, the motion made by Lorelee Love and seconded by Stacey Lamothe.