

AUBURN OLD TOWN GALLERY
BOARD MEETING — March 14, 2018

APPROVED

Call to Order: 6:11 pm. In Attendance: Shoshi Bilunos, Patty Pieropan Dong, Lori Humphrey, Ardith Gray, Susan Stoll, Chris Foster, Linda Miller, Dianne Van de Carr, Gary Lord, Keith Smith

Secretary (Chris)--Motion made to approve the February 2018 Board Meeting notes (with corrections) made by Patty Dong. Seconded by Dianne VDC. All were in favor.

Vice Pres Report (Patty) --Nothing to report.

Treasurer's Monthly Report (Lori) -- Lori handed out a sheet with the Sales Stats for the month of February.

— Cash bag now has \$200 in it. Cash drawer has \$150.

— The Franchise Tax Board issue has been resolved. No fees are being accrued.

—Tourism Assessment Form Consensus???

What was the motion? Clarification. (Dianne made a motion, Linda seconded.)

— Keith is working on the Chip Reader Service research, and checking into new phone service contracts.

Membership Report (Ardith) --

— New members: Mike Volpi, Danna Bilello-Barrow, Juan Pena.

— 5-6 people jurying on March 19th.

— Heidi is leaving the end of February. (Update: Work remains but Heidi is on LOA.)

— Lisa Bone is on Leave. She has removed her work.

Publicity Report (Susan Stoll) --Susan presented advertising options. She will be presenting these at the membership meeting on March 19th.

Susan presented a draft proposal of the 2018 Publicity Expense for review. She suggested we put an ad on the Old Town Auburn website, which gets 40K + visitors. The ads are \$250 and \$500.

Looks like a good investment. (Auburn Journal Ad?)

—The Old Town Website is \$500 for the year. It will be included in the proposal.

— Motion to accept publicity proposal made by Patty Dong. Seconded by Ardith. All were in agreement.

Special Events (Dianne VDC) --

—Art Walk Dates are May, July, and September, Third Friday, 6-9 pm. Receptions will be planned by Dianne and Kaylynn.

—Sunshine: Health and wellness updates include Gail M., Terri A., Phill E. Discussion on how to cover shifts for ill/infirm members. Ask for Volunteers? Could count as yearly volunteer time.

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Display Report (Linda Miller)

Facilities Report (Gary Lord) --

- Tall boxes received for large ceramics. They are folded in closet. (8x10x18") Please use brown butcher paper instead of bubble wrap.
- Shipping supplies to arrive on March 15th.
- The neon "OPEN" sign for front window. is in transit. Discussion of location in front window. It will need manual turn on and turn off. This will have to be added to the opening and closing procedures.
- Discussion of ink cartridges for the printer. Do we want to go with a black only printer? Cartridges are quite expensive.
- Roof leak is fixed. Paid for my landlord.

Old Business (Shoshi Bilunos) --

- Mention Volunteer Notebook Entries.
- Reminder for new secretary person.

Adjourn --7:30 pm. Motion to adjourn by Patty D. Seconded by Dianne VDC. All were in agreement.

Notes submitted by Chris Foster

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DATES TO REMEMBER

Next Board Meeting is April 11th, Wed. @ 6:00 pm

Next Membership Meeting is May 21, Monday @ 6:30 pm