

- DRAFT -

September
Auburn Old Town Gallery Board Meeting

Date September 20, 2012

President: Sonja Hamilton

Call to Order - The OTG Board meeting was called to order at 6:12

Attendance record - 7 members were present

Reading/approval of minutes

Motion made to accept minutes - Patty Pieropan Dong

Seconded - Lorelee Love

Treasurers report: Lance Mackenzie

3117.67.00>

There were 14 inaccurate cash counts for the month.

Please put excess cash in small bags, date, sign and put in safe.

Lighting up-date: Lights were installed September 20, 2012.
Norse electric brought in lights for PG&E lighting project.

CFL Lights are to be installed.

Disposal of the lights: Suggestion: keep some of the old lights in case we have problems with the new lights.

Wait 30, 60, 90 days to see if there are problems with new lighting.

Michael Larson feels that since he didn't miss his whole shift that he should not have to pay. He did come to the gallery after he was called. He had neglected to write his name in the schedule book and was not called. He is excused from paying the \$100.00

Monica Turner will pay her \$100.00 for a missed shift.

OTG has rented the space in front of the gallery for the Antique fair at 50% discount rate for business owners.

Damage report: Stephen Lenz had a piece damaged. A motion was made by Patty Pieropan Dong to reimburse Stephen \$75.00 and seconded by Lorelee Love.

Do not leave cash in the membership files for an OTG member purchase.

Committee Reports

Display: Gail Morgan

The entire gallery has been painted.
John Holt is constructing another table for display purposes.
Suggestion: Lance MacKenzie will send a \$25.00 gift certificate to Jeff and Brenda Wilson as a special gift for the trouble caused by the gallery closure. The gallery was closed due to a scheduling mishap.

Membership: Lorelee Love

New members coming into the gallery:
Janet Joslin - Polymer clay
Cindy Hintz - Textiles
Olivia Huls - ceramics

Facility: Christina Salazar

Ordered 6 solux lights and may have to return them.
Ribbons and Paper have been ordered for the holiday/Christmas POS.

Publicity: Carol Bellamy

There is going to be a card rack for Holidays
There are four Logo suggestions to choose from for OTG advertising.
Jay will ask again for additional Logo suggestions for the Gallery Logo and submit the ideas which we have.
Carol Bellamy and Jay Stargaard will not continue in their publicity committee positions.
The Stepping Out Magazine advertising option will be presented to the OTG membership.

Special Events: Nancy Hakala: subbing for Nancy, Jennifer Lyle.

Art in the Garden, Eislely's event: The three events which took place, March, July and August were well received.
Eilsely's provided tents for the artists and the music was presented free by very talented musicians.
Suggestions: The event should start earlier in the season to garner a larger audience. Perhaps we should have two shows Spring and Autumn with more publicity.

Music for October Artwalk: John Potter - Acoustic guitar.

Christmas/Holidays

Have Christmas/Holiday items in the gallery by November 1, 2012.
Gail Morgan will have Christmas/Holiday trees up by November 1, 2012.
Ornament signing was very successful last year. Sonja Hamilton will have signs prepared "Ornament Signing Today" to place on sandwich board.

Ornament signings will be held during the holiday season.
TBA

Christmas/Holiday Party

The party is usually the first Wednesday in December. Our venue choices are, catered at Placer Arts, Woodside Village, Potluck or a restaurant.

The suggestions will be placed on the agenda for the membership meeting. The price range is \$20.00-\$30.00 at a restaurant; \$150.00 to rent Placer Arts and we have the dinner catered; Woodside provides everything but food without charge.

November 2D show

Susan Stoll will spearhead and Patty Pieropan Dong and Ardith Gray will help with the planning.

Old Business

The security system

The security system needs to work. We can view the system but it will not be viewed on line from outside the gallery.

We will get the system to work and prepare selected OTG members how to use it. Call Garland and get the password to enter the system.

OTG Board members/ committee directors, please prepare job descriptions for Membership Agreement.

New Business

Scheduling

Anita is doing a great job but we need more members to volunteer for the September sale. We need to add shifts for Friday, Saturday and Sunday.

The new schedule times are, 10-2PM, 11-3PM, 1-5PM, 2-4PM, 6-9PM.

There is an extra schedule in the Schedule section for September. It is the responsibility of the members to review the schedule.

Sunshine:

We received a nice letter from Ken Womack with an update regarding his medical progress. He is doing very well. We will invite him to come to the Christmas/holiday party.

Meeting was adjourned at 7:45

Motion made: Patty Pieropan Dong

Seconded: Lorelee Love