

- DRAFT -

Auburn Old Town Gallery Membership Meeting

Date: Wednesday November 14, 2012, 7:04 PM

Call to Order by President Sonja Hamilton

A motion was made to send out ballots Wednesday November 15, 2012 to all OTG members who were not at meeting.

Motion: by Anita Lowe

Seconded: Jennifer Lile

Reading/approval of minutes

Secretary: Ardith Gray

Minutes for September membership meeting approved

Motion to accept minutes: Lorelee Love

Seconded: Gail Morgan

Treasurers report: Lance MacKenzie

<\$4442.> sales as compared to 2011.

Motion to accept Treasures report: Rebecca Martinez

Seconded: Lorelee Love

Discussion: Lance explained that due to the rebate (\$3657.73) that we received from PG&E for our new lighting, we are going to show additional income on our 1099 tax form. The suggestion was made that the OTG gallery would pay for the Holiday dinner to spend down some of the income. We also could purchase a Home Depot/Lowes gift card which we could use to rebuild the the counter top on the sales desk.

Lance reported that the October 2011 PG&E bill was \$780.00. October 2012 PG&E bill was \$335.00.

The decision was made to have a paid holiday dinner for the OTG members and one quest. The cut off date for reservations is December 1, 2012. Jennifer Lile will start the telephone tree to contact all the members about the party.

Suggestion: Could we use the extra money for additional lighting?

Patty Pieropan Dong commented that it was too late in the year to have a lighting discussion. This subject was tabled for 2013 budget discussion.

A motion was made: Meg Black Smith, to pay for the OTG membership Holiday dinner and buy a gift card Home Depot/ Lowes for POS station repair. If there are monies left over use the money for publicity or lights.

Seconded: Doreen Kidd. .

Motion approved.

Cherie Danzer is still looking into the cost of the POS repair.

Committee Reports

Display: Gail Morgan

61 Artists

49 full spaces
12 1/2 spaces

A suggestion: Could we have a gallery wall especially for The Holidays which would take up Monica Turners space until January?
The board voted; yes to the Holiday wall. The title of the wall will be "Holiday gifts" or Holiday ideas". OTG members can display any Holiday gift. The gift item can be different that what is shown in the gallery.

Decision: A holiday wall will be started as of December 1, 2012.

Victoria Brooks and Rief Erickson will switch at the begining of 2013
Monica Turner has resigned.

Membership: Lorelee Love

Jaimie Baxter's cards are to be juried in tonight.
Lorelee will remind OTG members of POS jobs during each shift.

Facility: Christina Salazar

The electrician Keven has been called to put the chain back on the fan.
The chain will be in file 28.
Do we want another chair for behind the POS, yes.
Do we need a new rug?
Where are the extra boxes kept? In the storeroom.
Please make boxes during your shift and place the extras under the jewelry cabinets.
Question, Jay Stargaard. Could we ask the electrician if our system could handle more lights?
Joanne and Robert will help with the facility while Christaina is away.

Publicity: Carol Bellamy

Placer County Visitor's Guide. A motion was made; Patty Pieoropan Dong that we have a 2 1/4 X 4 3/4 add. Seconded by Lorelee Love. Motion carried.

Jay Stargaard will continue to work on the new Logo for OTG. There are two additional suggestions for a new OTG logo.
Ann Ranlett, will continue to work on website in 2013. On hold at this time.

A discussion: Should the Featured Artist event be changed? Perhaps every two months. The entire membership should be asked. Tabled until 2013.

Thank you Committee for the work, projects, special events, posters, and commitment to OTG. Special events and publicity will continue to work together.

Special Events: Jennifer Lile for Nancy Hakala

We need the total count for Holiday dinner by December 1, 2012.
Michelle MacKenzie Ornament signing: what space should be used for the artist to be set up to sign ornaments? She will continue to send out emails until we fill all the slots for signing. Send Sandy Delehanty all the information and images for Ornaments signing so she can send a eblast.

Ornament signing will be Thanksgiving weekend 11:00AM to 5:00PM and the following Friday/Saturdays until Christmas.

The Holiday party:
1. Bring a wrapped gift.

2. Bring your own bottle.
3. Sonja Hamilton will preside at the event.
4. Past members will be invited.
5. Elen Huls and Heidi Murray will be in charge of the games. Please brings pencils.

Old Business

There is a missing file with the signed OTG membership agreements. We need to sign new agreements?

The file has been found.

Chamber: Stephen Lentz, mentioned OTG having a float in the Christmas Parade. Discussion, not this year.

Rebecca Martinez question: Can anyone go to the Chamber mixers? Stephen will check.

Fix Pos station, tabled until 2013.

Security System: Parts of the records were accidentally erased.

Membership docs/ Bylaws, to be tabled until 2013.

New Business: On October 4, 2012 a woman came in and purchased earrings and thought she left her gold earrings in the gallery.

The problems was not sufficiently documented until November 3, 2012.

There needs to be some sort of protocol written for items left in the gallery?

Review voting procedures.

Meg Black Smith will hand out ballots. There will be nominations taken from the floor. Absent members noted from the attendance sheet will be sent ballots. They will have 12 days to cast their vote.

Jaime Baxter: The Pink ribbons for breast cancer have been placed on displays by artists participating in this charity donation. The donation checks should be written to the cancer charity of your choice.

Voting for new officers, board members and Committee Directors. Ballots handed out.

Attendance record: 39 members in attendance

Motion to adjourn: Jerry Berry

Seconded: Doreen Kidd

Meeting was adjourned - 8:50 PM

Respectfully submitted,
Ardith Gray, Secretary