

Auburn Old Town Gallery Board Meeting

Date: Monday November 12, 2012, 6:08 PM

Call to Order by President Sonja Hamilton

Attendance record: 7 members in attendance 1 guest

Reading/approval of minutes

Secretary: Ardith Gray

correction: Jennifer Lile's name has been misspelled.

Minutes accepted as corrected:

Motion to accept minutes: Lorelee Love

Seconded: Gail Morgan

Motion carried.

Treasurers report: Lance MacKenzie

<\$4442.> sales as compared to 2011.

Motion to accept Treasures report: Patty Pieropon Dong

Seconded: Lorelee Love

Discussion: Lance explained that due to the rebate (\$3657.73) that we received from PG&E we are going to show an additional income on our 1099 tax form. The suggestion was made that the OTG gallery would pay for the Holiday dinner to spend down some of the income. We also could purchase a Home Depot/Lowes gift card which we could use to rebuild the counter of the POS station.

The decision was made to have a paid holiday dinner for the OTG members and a guest. The cut off date for reservations is December 1, 2012. Jennifer Lile will start the telephone tree to contact all the members about the party.

Carol Bellamy suggested: Members should be a member for at least one year before they can be on the board. (Idea tabled until 2013 membership agreement discussion)

Lance reported that the October, 2011 PG&E bill was \$780.00. October, 2012 PG&E bill was \$335.00.

Committee Reports

Display: Gail Morgan

Four artists remain to be switched; Stacey Lamothe and Linda Miller. Victoria Brooks and Rief Erickson will switch at the beginning of 2013. Monica Turner has resigned.

A suggestion: Could we have a gallery wall especially for The Holidays which would take up Monica Turners space until January? The board voted; yes to the Holiday wall. The title of the wall will be "Holiday gifts" or "Holiday ideas".

Membership: Lorelee Love

The next jurying will be in March.

Facility: Christina Salazar

The electrician Keven has been called to put the chain back on the fan.

The chain will be in file 28.

Do we want another chair for behind the POS, yes.

Publicity: Carol Bellamy

Placer County Visitor's Guide. A motion was made by Patty Pieoropan Dong that we have a 2 1/4 X 4 3/4 add. Seconded by Lorelee Love.

Jay Stargaard will continue to work on the new Logo for OTG.
A discussion: Should the Featured Artist event be changed? Perhaps every two months. The entire membership should be asked. Tabled until 2013.

Special Events: Jennifer Lile

Ornament signing: what space should be used for the artist to be set up to sign ornaments?

The Holiday party:

1. Bring a wrapped gift.
2. Bring your own bottle.
3. Sonja Hamilton will preside at the event.
4. Past members will be invited.
5. Elen Huls and Heidi Murray will be in charge of the games.

Old Business

There is a missing file with the signed OTG membership agreements. We need to sign new agreements?

Job descriptions need to be completed and turned into President.

Need duplicate files for Directors and POS station. Tabled until 2013.

Security System: No news

Membership docs, to be tabled until 2013.

New Business: On October 4, 2012 a woman came in and purchased earrings and thought she left her gold earrings in the gallery.

The problems was not sufficiently documented until November 3, 2012.

There needs to be some sort of protocol written for items left in the gallery?

Review voting procedures.

Meg Black Smith will hand out ballots. There will be nominations taken from the floor. Absent members noted from the attendance sheet will be sent ballots. They will have 12 days to cast their vote.

Jaime Baxter: The Pink ribbons for breast cancer have been placed on displays by artists participating in this charity donation. The donation checks should be written to the cancer charity of your choice.

Motion to adjourn: Lorelee Love

Seconded: Gail Morgan

Meeting was adjourned - 8:10 PM

Respectfully submitted,
Ardith Gray, Secretary