

- DRAFT -

Auburn Old Town Gallery

General Meeting
March 21, 2012

General Meeting called to order 7:12 PM by President, Sonja Hamilton.

Attendance sheet passed out for signatures.

Minutes from March 21, 2012 available on website.

Discussion:

Rebecca Martinez asked that there be more details about members juring, in the minutes.

Motion to accept minutes - Sandy Delehanty.

Seconded: Kieth Smith.

Motion passed.

Minutes were reviewed and accepted.

Vice President: Patty Pierpon Dong

Nothing to report.

1. Treasurers Lance MacKinzie: Sales Comparison as of March, 2012

Cash flow <\$8,139.00>. ytd, from March, 2011.

Sales comparison <768.59> ytd.

Discussion:

a. Rebecca Martinez: Why are POS office supplies costs so high?

Lance: Purchased 6 months of supplies at one time.

b. Lance: Reminder, please fill both sides of daily cash sheets and count carefully.

Motion to accept Treasurers report: Larry Berry.

Second motion: Stephen Lentz seconded.

Treasurers report accepted.

Committee Reports

1. Display Director: Gail Morgan

Discussion:

A. 33 wall spaces to be painted.

B. 27 walls painted.

C. 6 to be painted by artists.

D. 6 spaces to be painted by volunteers.

E. Vern expressed compliments regarding the appearance of the Gallery.

3. Membership Director: Lorelee Love

3. Membership Committee: Lorelee Love

Discussion:

A. Joan Sexton will be juried this evening.

B. Jodi Reed newest member.

C. Lorelee: Please note the "to do" list at the counter and initial after tasks completed.

4. Facility Director: Christina Salazar

Discussion:

A. Keyes for the cases are color coded and working nicely.

B. Fans are being discussed and a report will be provided.

5. Publicity Director: Stacey Lamothe for Carol Bellamy.

Discussion:

- A. "Featured Artist"
 - 1. Does membership still want to participate in program?
 - 2. Photos of their work need to be provided 7 weeks ahead to the committee.
- B. Janet Nicholson will be at VIP Friday to take art pieces to be photographed.
 - 1. \$25.00 for each photo.
 - 2. Wrap artwork carefully.
- C. "VIP" report:
 - Discussion-Keith Smith
 - 1. 700-900 post cards were sent out to mailing list.
 - 2. 1700 emails were sent out to OTG patrons.
 - 3. Good photo very important.
 - Discussion- Rebecca Martinez
 - 1. Send copies of artwork to "photo bucket" on our website.
 - 2. Can link to our own websites.
- D. Please use buddy system to make sure that all members receive minutes.
- E. Fonts for publicity are going to be unified and approved by the City of Auburn.
- F. "Featured Artist" can choose theme and reception either \$50.00 for music or food.

6. Special Events: Nancy Hakala

Discussion:

- A. Crocker Museum tour March 28, 2012, will be meeting at OTG at 11:30 and the event starts at 1PM.
 - 1. Bring quarters for meters.
 - 2. \$8.00 to get in to the museum.
- B. "VIP"
 - 1. Need help to pick up glasses at Liquor outlet.
 - 2. Please send food with someone if you can't bring items to OTG.
 - 3. Music not figured out yet.
 - 4. Discussion regarding \$25.00 gift certificate-tabled.
- D. May 6 th, Teacher Appreciation Day event.
- E. May 19, 2012 Art in the Park .
- F. July 4th, float for parade.
- G. August 9th fashion show.
- H. September 12,2012, "Interior designer event", Wednesday after 6PM

(announcement) Anita Lowe is our new Scheduling person and she will need a person to help her.

7. Old Business

- A. Security System- Tye Conners: Computer Monitor is recording but not showing on monitor. We need to speed up the computer.
 - 1. He will train a person to be available for help.

8. New Business

- A. Jerry Berry will be taking over for Keith Smith for POS.
- B. Please check inventory list carefully to be sure it is current and entire inventory is listed.

C. Stephen Lenz: Chamber of Commerce will visit the gallery March 7th or 8th. He will speak about OTG at Chamber meetings.

1. He will allowed to speak for 60 seconds about OTG.
2. OTG will be on Chamber facebook.
3. Chamber will be in our data base.

D. Jamie Baxter "Old Town Business Association" is in negotiations to lower BID. (Business Improvement District, our cost \$800.00 per year).

1. Atakin La Blank is no longer welcome in the gallery. His picture is posted.
2. OTG is listed in Chamber of Commerce I phone ap. "Places to go and things to do in Auburn".

A motion to close meeting- Lorelee Love
Seconded-Patty Pieropan Dong
Meeting adjourned - 9:05 pm

Respectfully submitted,
Ardith Gray

Board Meeting: April 16, 2012
May 14, 2012
General Meeting: May 16, 2012

29 members present