

MINUTES

●General Membership Meeting • Wednesday, January 19, 2011, 7 pm

1. For attendance, please sign the roster by your name: *please note separate sheet attach*
2. Approval of Agenda
3. Review and Approval of Minutes from November 17, 2010. Please review the minutes attached before the meeting. We will allow about 3 minutes at the meeting for a final read before discussion/approval. *Motion made by Jay Stargaard to approve the agenda for January, 19, 2011*
4. President Report, Rebecca Martinez: Roster review – *committee assignments, call out to membership for someone to take over the scheduler for membership work schedule for the OTG – artist biography book for some member to take that on along with the bullient board in the back room – welcome and introduction of Nick Todd and Ellen Huls*
5. Vice President Report, Patty Pieropan-Dong: *telephone tree for OTG membership list of who calls who which will be given out at the next general membership meeting – general discussion about end of day closeout on POS system and gallery procedures - Larry Brenden talked about POS close out and Keith followed up with Larry's Question – Jay Stagaard said that she would be advablie by phone is someone had questions at the time of closeout – there is also a list in the POS-book that as a list of members that members can call if someone has questions about the POS system.*
6. Treasurer Report, Lance MacKenzie: *Motion made by Lorelee Love to approved and enter the Treasurer report – Lance Mackenzie filed all tax information for gallery and gallery members.*
7. Secretary Report, Stephen Lentz: *ask for any history of gallery – Rebecca talked about the scheduler's position – and using a buddy system to cover a shift.*
8. Membership Committee Report, Lorelee Love: *Marsha Rafter and Judith Monroe are leaving the gallery at the end of January – and looking for different ways such as using facebook for a call to artist for the OTG – new member mentors and their roll helping the new artist feel welcome and learning the gallery procedures*
9. Publicity Committee Report, Rebecca Martinez for Carol Bellamy: *general discussion about making the present of the OTG more visible – looking at different advertising venues to promote the gallery, artist and the feature artist of the month -*
10. Special Events Committee Report, Jaime Baxter: *postcards available promoting the VIP event and looking for help there is a sign up sheet – Talked about the Auburn Old Town Chocolate Event – using these events as a way to promote the gallery and to find new artist*
11. Display Committee Report, Gail Morgan: *talked about the new lights over the counter – vacant space on gallery ways and artist that would be moved and new artist that would be coming in – she sent a thank you card on behave of the gallery to Woodside for the use of their rec-room for our Christmas Party.*
12. Facilities Committee Report, Christina Salazar: *voted on the ipod only player and removing all CD's from the gallery the consensus was that we would allow the individual CD's – shelving for the counter to clean up the clutter in the back counter area (John Holt) Cleaning up the ribbon on the side of counter*
13. Other Committee Reports
 - 13.1. Artisan/POS, Keith Smith: *discussion on the use of the POS system and gift certificates – going to pull all the old one*
 - 13.2. Newsletter, Keith Smith: *ask for any information about events, special items, classes members involved in to be publish in the Gallery Newsletter*
 - 13.3. Security (alarm code reset not happening)
14. New Business: *juried in Michelle Mackenzie Horses*
15. *For the General Good*
16. Upcoming Meeting Schedule
 - 16.1. Next Board Meeting Monday Feb. 21, 6 pm
 - 16.2. Next General Membership meeting Wed. March 16, 7 pm

March 14 Board Meeting, 6 pm
April 18 Board Meeting, 6 pm
May 16 Board Meeting, 6 pm
May 18 General Membership Meeting, 7 pm
June 20 Board Meeting, 6 pm
July 18 Board Meeting, 6 pm
July 20 General Membership Meeting, 7 pm

1. Adjourn

1/18/11

*Terry Accomando
Jaime Baxter
Carol Bellamy
Larry Brenden
Victoria Brooks
Cherie Danzer
Reif Erickson
Nancy Foster
Sonja Hamilton
Ellen Huls
John Johnson
Dorene Kidd
Stacey Lamothe
Michael Larson
Steve Lentz
Lorelee Love
Lance MacKenzie
Michelle MacKenzie
Rebecca Martinez
Linda Miller
Gail Morgan
Heidi Murray
David Andrew Ottman
Patty Pieropan Dong
Deborah Pittman
Ann Ranlett
Christina Salazar
Keith Smith
Jay Stargaard
Nick Todd
Dianne Van de Carr
Judy Thompson*